

MATERIAL COVERED:

This course is divided into four main sections:

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| 1. Relationships | Units 1 & 2 |
| 2. Personal Growth | Units 3 & 4 |
| 3. Independence | Units 5, 6, & 7 |
| 4. Your Own Family | Units 8 & 9 |

TEXTBOOK:

The course uses the following

1. *Families Today (Glencoe/McGraw-Hill):* ISBN 0-02-642926-8.

NOTEBOOK:

Your notebook and worksheets should be neatly organized as this will help you study for the unit tests. It is important that you complete all of the assigned reading, worksheet questions, and assignments. Please show your completed worksheets to your teacher before writing the tests.

EVALUATION:

This course works on a mastery system. You must pass the mastery tests in each unit to the 80% level before you can go on. In addition, there are proficiency tests from time to time. These can only be undertaken once, so it is essential to do your best work on them. Your final mark for the course is based 60% on mastery tests and 40% on the proficiency tests.

GOAL

The goal of this unit is to gain an appreciation of other people.

OBJECTIVES

Having completed this unit you will be able to:

1. Explain what a working relationship is.
2. Describe keys to good working relationships.
3. Explain how to understand and get along with those in authority.
4. Describe different working relationships and how to handle them.
5. Explain ageism and two general theories on aging.
6. Identify how older adults change with age.
7. Explain what people gain from friendships.
8. Describe the different kinds of friendship that people can have.

WHAT TO DO IN THIS UNIT

1. This unit uses the textbook *Families Today*.
2. Ask your teacher for the Unit 1 worksheet.
3. Read Chapter 15 from pages 282 - 296 on *Working with Others*. Follow the instructions and complete all the questions and assignments in the worksheet. If you need extra space to answer your work completely, just attach your answers on looseleaf paper.
4. Read Chapter 16 from pages 298 - 314 on *Relating to Older Adults*. Follow the instructions and complete all the questions and assignments in the worksheet. If you need extra space to answer your work completely, just attach your answers on looseleaf paper.
5. Read Chapter 17 from pages 316 - 330 on *You and Your Friends*. Follow the instructions and complete all the questions and assignments in the worksheet. If you need extra space to answer your work completely, just attach your answers on looseleaf paper.
6. For each unit worksheet that you complete, check your answers with the unit answer key.
7. When you are ready, ask your teacher for the Unit 1 Test. Remember, you must get 80% to pass, so studying hard is essential.